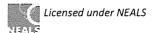
APPENDIX 4



REQUEST TO ADMINISTER MEDICATION IN SCHOOL

Insert student photo

Note: If your child is to take more than one prescribed medication, please attach a separate request for each medication.
SCHOOL NAME and ADDRESS:
STUDENT NAME:Gender:
DATE OF BIRTH / / YEAR LEVEL:
To be completed by the Prescribing Health Practitioner with the Parent / Carer and returned to the SCHOOL.
Please identify the medication (prescribed or 'over the counter') that the student requires during school hours including any emergency medication.
Name of prescribed medication:
Dosage (e.g. 5 mg) and Route of administration (e.g. oral, by injection)
Time to be given:
Special instructions for administering the prescribed or 'over the counter' medication (e.g. must be taken with food or with a glass of water)
Prescribed for (name of medical condition):
Special medication storage instructions (if any e.g. store in refrigerator):
Are there any likely side effects from this medication? No Yes
Describe the side effects:
Parent / Carer to complete If your child administers his or her own medication at home, do you request that he or she self -administers this medication at school? N/A No Yes
Please describe what support your child needs to administer the medication in a non - emergency situation at school. You may like to include information about how you support your child at home to administer their medication.
Note: the Principal needs to approve a decision for a student to self-administer.



Continue to Page 2....



REQUEST TO ADMINISTER MEDICATION IN SCHOOL

request that school stall authinister the necessary medication to this student,				
Name:	DOB:			
while at school. I confirm the anecessary information to admiresponsibility (parent / carer) and inform the Primedication and will do so in which was so in which will do so in which was so i	ninister the medication. to provide the school w ncipal of any changes i	I also understan vith the <i>prescribe</i> involving the adr	nd and agree that it is my ed or 'over the counter' ministration of the	
Parent / Carer – PRINT NAM	IE:			
Address:				
Home phone:	Work pho	ne:		
Mobile phone:	Email:			
Parent Signature:	Pho	ne:	Date:	
Prescribing Health Practitioner – PRINT NAME:				
Practice address:				
Phone:	Email :			
Qualifications:		•••		
Apply practice stamp here:				
Prescribing Health Practitioner Signature:				
Phone:Date:				
This authorisation applies for the period Term to Term Year:				
IOTE: For solved etaff to administration and moderation in the line (country) and the country of the first				

NOTE: For school staff to administer any medication including 'over the counter medication', authorisation is required from a Prescribing Health Practitioner.

This form will not be accepted by school staff unless it has been completed, signed and stamped by the Prescribing Health Practitioner.

Privacy notice: The information requested on this form is essential for assisting the school to plan for the support of your child's health needs. It will be used by the school for the development of arrangements with you to support your child's health needs. Provision of this information is voluntary. If you do not provide all or any of this information, the school's capacity to support your child's health needs could be impaired. This information will be stored securely. You may correct any personal information provided at any time by contacting the Principal.

Office Only: When this course of medication concludes, please retain this form in the student's school file.

