

**St Cecilia's Balgowlah – Parent Network General Meeting – MINUTES, 5 March 2019**

Items	Discussion	Actions & Responsibility
1. Welcome and Prayer	Fran Taylor	
2. Attendees and Apologies	<u>Staff and P&amp;F Board Attendees</u> Fran Taylor, Jamie Castaldo, Rose Bignold, Sheridan Millward, Rosey McGrath, Jo Matthews, Derville Peach, Rachel Keeling, Sandi Ayliffe, Robyn Wunder, Kirsty Smidt <u>Apologies:</u> Will Sinclair, Stephanie Jeffs	
3. Minutes from prev mtg	<i>Approved.</i>	
4. Business Arising from minutes of pervious meeting	N/A	
5. President's Report	<ul style="list-style-type: none"> <li>• Introduction of New Team – everyone went around and introduced themselves.</li> <li>• Voting in of VP Community – Rachel Barry and VP Hope – Stephanie Jeffs</li> <li>• Class Kitty – \$20 per student for events. Jamie explained how the class kitty works for gifts for teachers and families. Money left over at the end of the year goes to the teachers end of year lunch.</li> </ul>	
6. Treasurer's Report	<ul style="list-style-type: none"> <li>▪ 2018 Audit – Rose passed around the audit document as FYI to parents.</li> <li>▪ Current financial positions – Rose talked through briefly.</li> <li>▪ 2019 Budget – Rose talked through briefly.</li> </ul>	
7. Principal's Report	<ul style="list-style-type: none"> <li>• Fran started with a thank you to the class parents for the Welcome party and to the new and the old P&amp;F teams.</li> <li>• <b>Frans Wish list: In 2018 the money was spent mainly on:</b> <ul style="list-style-type: none"> <li>○ Coding, the new shade cover, and Chrome books</li> </ul> </li> <li>• <b>Frans wish list in 2019:</b> <ul style="list-style-type: none"> <li>○ Fran wants to keep coding going, purchase more chrome books – set of 20 per each grade: another 20 for year 2, and 20 for year 1 and a few for the kindys (total will be about 40-50) and about 14 computers for the teachers</li> <li>○ Start looking at modernizing the furniture – white board table tops suggested, year 5/6 already have them (Jo Matthews asked what the quality is like/ how long do they last- Fran responded to say the they were like new) – Seating-update – wobbly stool and ottomans, Fran purchased some from kmart to try</li> </ul> </li> </ul>	

them out. Give the kids a choice – develop their soft skills/ collaborate with each other

- Double classes is a huge success – groups are swapping over all the time. Results have been great.
- PBL – positive behaviours for Learning -continue to push this again the is year. Using this language again and communicated with all teachers. Mondernise the expectation that goes with each of those. Looking at the playground – advertising/visual around the playground to remind the children. For eg each of the trees represents one of the school values. A suggestion was made– when you walk in from the Seaview st, have the values up the path or, use the existing poles in the playground. There will be a PBL committee, part of the staff will be on the committee and they will meet and start to brainstorm how to do this.
- *MATHS and SPELLING programs* – Curriculum focus for the year is Spelling and Numeracy  
All staff will take part in the high yield strategy of co teaching as part of their PL for both spelling and numeracy. All staff to attend a twilight given by Topfer, an educationalist specializing in Spelling. School now has 8 EMU (Extending Mathematical Understanding) specialists on staff
- Cyber Safety – Very important. Rosey talked about the BB had 2 events with diff speakers. We will try and ‘piggy-back’ on to a local school talk for the parents. More information to follow. The kids will get one, but it will follow on from the parents talk. Robyn asked about whether we are controlling what can be seen on the school computers. The CSO can see some of the information and dig further if needed. The child who breaks the rules will lose their privileges.
- Policing mobile phones – not allowed at school. If we see them on them, then they are confiscated. Educating the children to be responsible.
- 90<sup>th</sup> year Anniversary Events – We would like to start doing things soon, culminating of the Feast of St Cecilia’s; ideas please and we will have a committee; Robyn has come up with a plan and 3 teachers – need a couple of more people. Reach out to class parents and ask for volunteers.
- RMS – Sent an email as a follow up from the P& F Exec meeting. Fran did get through to someone, she will follow up with the flashing lights and discussed the Bally Boys flashing lights. Fran sent her all the information and is awaiting the response. Robyn will talk to the Manly Daily and running a story.
- Cardinal Pell – Father David Ranson’s letter and Talk about feeling guilty, and grieving for our own faith, We will let the courts deal with that, what we need to do is pray for

	<p>the victims – All people who are working with Children have a working with children check- all aspect and procedures and risk assessments are completed</p> <ul style="list-style-type: none"> <li>○ The class parents please send out or add to the newsletter or the class learning intentions so that we are aware of the 5 things and 5 people who you can tell or talk to about when you are feeling uncomfortable.</li> <li>○ Fran will make sure that the week it all comes out the parents are made of aware of ‘Safe guarding children’</li> </ul> <ul style="list-style-type: none"> <li>● Naplan – Derv Peach asked about test is interactive – gets harder or easier according to the child’s responses. Help the children with using features without getting ‘help’ with computers – spell check etc – year 3 are doing a lot of writing at the moment in preparation for it, The technical ability needed for year 2 is only what they are doing in the classroom – it is enough. Yr 3 are learning to touch type. This is the first year, year 3 are doing the NAPLAN online.</li> </ul>	
<p>8. VP Reports</p>	<ul style="list-style-type: none"> <li>▪ <b>Celebration:</b> Sheridan – Thank you to Susie. Events so far have gone very well, Tea and tissues, open to learning – thank you to year 5 and 6, Welcome party was great – 238 people RSVP’d. <ul style="list-style-type: none"> <li>○ Trying to keep things simple and less complicated. Going forward we are scaling back on everything, glad we took it offsite,</li> <li>○ Trivia night – 141 people responded – 80% said yes. Confirm Trivia night in term 2 – aim for it to be fun. P&amp;F will be putting on the event, it will be the social event for the class years and substitute any class catch-ups.</li> <li>○ Gala going well</li> </ul> </li> <li>▪ <b>Justice:</b> Robyn – Meals on Wheels, Good Sam days, Vinnies hampers, Raise money for social justice causes on this day – children bring a gold coin – Caritas video to show the children, messages of hope. <ul style="list-style-type: none"> <li>○ Social justice captains SRC – gathered all the ideas from the children for good Sam Day</li> <li>○ Next good Sam day is this Friday.</li> <li>○ <b>Meals on Wheels</b> – Year 5 and 6 deliver the meals with help of a parent</li> <li>○ <b>GIFT</b> – parish run program – cook offs every fortnight providing frozen meals for families, each class has a coordinator,</li> <li>○ <b>Millie Smith:</b> all the funds raised go to charity,</li> <li>○ <b>Hamper appeals</b> x 2 a year, Vinnies hampers</li> </ul> </li> </ul>	<p><i>As appropriate.</i></p>

	<ul style="list-style-type: none"> <li>○ Sister school relationship with indigenous school primary class an – twice a year we send a package.</li> <li>○ Heaven on Earth – parent faith sharing opportunity. Father Paul – Christian meditation twice a year. We just need to get a date.</li> <li>▪ <b>Service</b> – Canteen – all going well</li> <li>▪ <b>Community:</b> Class parents – and our volunteering is really going well. Handover to Rachel.</li> <li>▪ <b>Hope:</b> Covers uniform, yearbook, gardening</li> <li>▪ <b>Sponsorship:</b> Going really well, Annual sponsors happy. Potentially broadening the base and have met with new sponsors. SCB hub, please 'like' stories</li> <li>▪ <b>Broken Bay</b> – Rosey – Sustainable School a CSO looking at sustainability...measures to go waste free etc...talk on next Tuesday. Open to anyone <ul style="list-style-type: none"> <li>○ Cluster meeting at the end of March.</li> <li>○ Next term will be a P&amp;F workshop – how the P&amp;F can engage more and work together.</li> </ul> </li> </ul>	
9. Elections	<ul style="list-style-type: none"> <li>▪ Elected – Rachel Barry – VP Community, and Stephanie Jeffs – VP Hope</li> </ul>	
10. 2019 Calendar and Next Meeting Date	Executive meeting: 21 May General Meeting: 4 June	
11. Meeting Close	8.30p	